

A Historic Plaque for your Property

Milton Historical Society is interested in providing a plaque for historic commercial, residential, industrial, civic and religious buildings in Milton.

The Society, in accordance with various objectives and regulations, has the responsibility in its plaquing program to establish the following procedures.

1. The Society (MHS) will research at its own expense, the property in question.
2. The Property OWNER agrees to assist with any private documentation it may have in its possession.
3. The Society is bound by rules that govern the architectural design, form of construction and the age of any building to be plaqued. Because of its commitment to the heritage community it has the responsibility to perform this evaluation and research in a just and accurate way.
4. It is understood, by both parties, that the wording on the plaque will be in accordance with the information gathered in the research of the property.
5. It is understood, by both parties, that there can be no change in the date of the property once the correct information has been established.
6. It is understood, by both parties, that the person making the request for plaquing agrees to the charges made by the Society for the production of the plaque. The fee is \$150.00 per plaque, unless more detail is required on the plaque, which would result in a higher fee charged by the sign maker.
7. Fee for the plaque is due at the time the research is started. It is the OWNERS responsibility to install the plaque at an appropriately visible point on the building. Any fees connected with the installation are the responsibility of the OWNER.
8. It is understood by both parties, that if item 5 of this By-law is violated in any manner then the research, plaque and its availability to the owner will be withdrawn by the Milton Historical Society
9. Milton Historical Society reserves the right to alter the wording on the plaque in the future if subsequent research indicates a necessary correction. The cost of such alteration would be the responsibility of the Society.
10. An application must be completed by the owner to have the property considered for a plaque. The Society reserves the right to decline the research of a property.

Your Application:

**To: Plaquing Program Director, Milton Historical Society
16 James Street, Milton Ont. L9T 2P4**

We are in agreement to have our property researched by the Milton Historical Society. We will be happy to assist your researcher with whatever knowledge and papers we possess.

The Following information will be provide some help:

- **Survey Number**
- **Concession Number**
- **Plan and Lot Number**
- **Street and Number**
- **Additional Information**

We will accept the cost of preparing a plaque for our property, based on your research and the cost of installation. A cheque for \$150.00 will be provided and made payable to the Milton Historical Society

Registered Owner (please print)

Signature: _____

Address: _____

Phone #: _____

Email Address: _____